

| M.S. Requirements | Deadline |
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| <p>Appointment of Advisory Committee</p> <ul style="list-style-type: none"> <input type="checkbox"/> Composed of the student's major professor, who serves as chair, and at least two other members. <input type="checkbox"/> The majority of advisory committee must have graduate faculty status. | <p>Before the end of the First semester. Form required and can be accessed at: http://grad.uga.edu/wp-content/uploads/2014/11/body_advcomms.pdf NOTE: <u>Must have form reviewed by Graduate Program Academic Advisor prior to obtaining committee signatures.</u></p> |
| <p>First Advisory Committee Meeting</p> | <p>Before the end of the First semester</p> |
| <p>Program of Study</p> <ul style="list-style-type: none"> <input type="checkbox"/> The M.S. program of study will include a minimum of 30 hours, including 3 hrs of CRSS 7300, 6 hrs of CRSS 7000, and 12 hours of graduate-level courses (6000 no undergrads, or 8000 level). <input type="checkbox"/> Include at least one Graduate Statistics course and one hour of Crop and Soil Sciences Seminar (CRSS 8100). <input type="checkbox"/> MS Students are encouraged to have a guided teaching experience (i.e. CRSS 9990 or an education course). <input type="checkbox"/> An overall GPA of 3.0 or better must be maintained on all courses in the Program of Study, with no grade below a C on any course. <input type="checkbox"/> Continuous enrollment is required (minimum of 3 hrs if not holding a GRA/GTA, or 18 hrs if holding GRA/GTA) in at least two semesters per academic year (Fall, Spring, Summer). <input type="checkbox"/> Submit form to Degree Program Assistant. | <p>Before the end of the First semester Form required can be accessed at: http://grad.uga.edu/wp-content/uploads/2014/11/body_prgmams.pdf</p> |
| <p>Research Proposal</p> <ul style="list-style-type: none"> <input type="checkbox"/> Must be signed by all committee members. | <p>Before the end of Second Semester</p> |
| <p>Annual Evaluation</p> <ul style="list-style-type: none"> <input type="checkbox"/> Submit to Degree Program Assistant. | <p>Due May 30 of each year Form required available at: http://www.caes.uga.edu/content/dam/caes-website/departments/crop-and-soil-sciences/documents/graduate/CRSS-annual-graduate-student-evaluation.pdf</p> |
| <p>Application for Graduation (This form must be filled in on- line directly with the Graduate School).</p> | <p>Must be submitted directly to the Graduate School no later than the second week of classes during the graduating semester. Form required available in Athena.</p> |
| <p>Final Oral Examination</p> <ul style="list-style-type: none"> <input type="checkbox"/> Must be administered by the Advisory Committee <input type="checkbox"/> Must be signed by all committee members <input type="checkbox"/> Student Performance Evaluations (form) must be completed by each committee member and returned along with the Approval form for MS Thesis and Final Oral Exam. <input type="checkbox"/> Submit all forms to Degree Program Assistant. | <p>Exam date must be reported to Crop and Soil Sciences Graduate Program Office at least two weeks prior to exam. Form required available at: http://grad.uga.edu/wp-content/uploads/2014/11/body_apphddis.pdf</p> <p>Form for Student Performance Evaluation available at: http://www.caes.uga.edu/content/dam/caes-website/departments/crop-and-soil-sciences/documents/graduate/student-performance.pdf</p> <p>Final deadline dates issued by the Graduate School at: http://grad.uga.edu/index.php/current-students/important-dates-deadlines/</p> |

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| Exit Interview <input type="checkbox"/> The Exit Questionnaire and Exit Interview are a required part of the graduation process. | Appointments for Exit Interview must be scheduled with department's Administrative Assistant |
| Thesis Copy <input type="checkbox"/> Submit CD with final copy of thesis to Degree Program Assistant. | When final copy is ready. |

| Ph.D. Requirements | Deadline |
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| <p>Appointment of Advisory Committee</p> <ul style="list-style-type: none"> <input type="checkbox"/> Composed of the student’s major professor, who serves as chair, and at least four other faculty members one of whom will be from another department. <input type="checkbox"/> The majority of advisory committee must have graduate faculty status. <input type="checkbox"/> Submit form to Degree Program Assistant. | <p>Before the end of the Second semester. Form required and can be accessed at: http://grad.uga.edu/wp-content/uploads/2014/11/body_advcomphd.pdf NOTE: <u>Must have form reviewed by Major Professor prior to obtaining committee signatures. Must be approved by the Graduate Coordinator.</u></p> |
| <p>First Advisory Committee Meeting</p> | <p>Before the end of the Second semester</p> |
| <p>Program of Study</p> <ul style="list-style-type: none"> <input type="checkbox"/> The Ph.D. Program of Study must contain a minimum of 30 hrs coursework, including 3 hrs of CRSS 9300, 6 hrs of CRSS 9000, and 16 hrs of 8000- and 9000-level courses. <input type="checkbox"/> CRSS 9000, CRSS 9300, and Independent study courses may not be counted in the 16 hrs. of 8000- to 9000-level courses <input type="checkbox"/> Include at least one Graduate Statistics course and one hour of Crop and Soil Sciences Seminar (CRSS 8100). <input type="checkbox"/> PhD. Students are required to have a guided Teaching experience (i.e. CRSS 9990 or an education course). <input type="checkbox"/> An overall GPA of 3.5 or better must be maintained on all courses in the Program of Study, with no grade below a C on any course. <input type="checkbox"/> Continuous enrollment is required (minimum of 3 hrs if not holding a GRA/GTA, or 18 hrs if holding GRA/GTA) in at least two semesters per academic year (Fall, Spring, Summer). <input type="checkbox"/> Submit form to Degree Program Assistant. | <p>Before the end of the Second semester. Form required and can be accessed at: http://grad.uga.edu/wp-content/uploads/2014/11/finalphdprg.pdf</p> |
| <p>Research Proposal</p> <ul style="list-style-type: none"> <input type="checkbox"/> Must be signed by all committee members. | <p>Before the end of Second Semester.</p> |
| <p>Annual Evaluation</p> <ul style="list-style-type: none"> <input type="checkbox"/> Submit to Degree Program Assistant. | <p>Due May 30 of each year. Form required available at: http://www.caes.uga.edu/content/dam/caes-website/departments/crop-and-soil-sciences/documents/graduate/CRSS-annual-graduate-student-evaluation.pdf</p> |
| <p>Preliminary Exams/Oral Comprehensive Exam</p> <ul style="list-style-type: none"> <input type="checkbox"/> The Advisory committee will administer both written and oral preliminary examinations upon the Ph.D. student completing all courses on the Program of Study. <input type="checkbox"/> Student Performance Evaluations forms must be completed by each committee member at the end of the Oral Comprehensive Exam and returned along with the Comprehensive Exam form. <input type="checkbox"/> Submit all forms to Degree Program Assistant. | <p>Open Date Students must inform Graduate Coordinator’s Office of the Announcement of the Doctoral Oral Exam two weeks prior to Oral Comprehensive Exam. Forms for Student Performance Evaluations are available at: http://www.caes.uga.edu/content/dam/caes-website/departments/crop-and-soil-sciences/documents/graduate/student-performance.pdf The Comprehensive Exam form will be mailed by the Graduate School to the Graduate Coordinator.</p> |
| <p>Application for Candidacy <i>(This form must be filed on-line directly with the Graduate School)</i></p> | <p>After Ph.D. Preliminary Exam is passed. The form must be submitted one full semester before the date of graduation. Form required is available at: http://grad.uga.edu/wp-content/uploads/2014/11/body_candphd.pdf</p> |
| <p>Application for Graduation <i>(This form must be filled in on- line directly with the Graduate School)</i></p> | <p>Must be submitted directly to the Graduate School no later than the second week of classes during the graduating semester. Form required available in Athena.</p> |

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| <p>Final Oral Examination</p> <ul style="list-style-type: none"> <input type="checkbox"/> Must be administered by the Advisory Committee. <input type="checkbox"/> Exam form must be signed by all committee members. <input type="checkbox"/> Student Performance Evaluation forms must be completed by each committee member and returned along with the approval form for Doctoral Dissertation. <input type="checkbox"/> Submit all forms to Degree Program Assistant. | <p>Exam date must be reported to Crop and Soil Sciences Graduate Program Office at least two weeks prior to exam. (form required. Access form at: http://grad.uga.edu/wp-content/uploads/2014/11/body_appphdis.pdf)</p> <p>Final deadline dates issued by the Graduate School at: http://grad.uga.edu/index.php/current-students/important-dates-deadlines/</p> <p>Form for Student Performance Evaluations are available at: http://www.caes.uga.edu/content/dam/caes-website/departments/crop-and-soil-sciences/documents/graduate/student-performance.pdf</p> |
| <p>Exit Interview</p> <ul style="list-style-type: none"> <input type="checkbox"/> The Exit Questionnaire and Exit Interview are a required part of the graduation process. | <p>Appointments for the Exit Interview must be scheduled with the department's Administrative Assistant.</p> |
| <p>Dissertation Copy</p> <ul style="list-style-type: none"> <input type="checkbox"/> Submit CD with final copy of dissertation to Degree Program Assistant. | <p>When final copy is ready.</p> |